



QUETTA TEXTILE MILLS LIMITED

NOTICE OF MEETING

Notice is hereby given that the **64th Annual General Meeting** of the Shareholders of **Quetta Textile Mills Limited** will be held on **Monday October 28, 2024 at 09.15 A.M.** at the registered office of the Company at **Nadir House (Ground Floor), I.I. Chundrigar Road, Karachi** to transact the following business :-

Ordinary Business:

1. To confirm the minutes of the Annual General Meeting held on October 27, 2023.
2. To receive, consider and adopt Audited Financial Statement of the Company for the year ended June 30, 2024 together with Auditors', Chairman's and Directors' Report thereon.
As required under section 223(7) of the Companies Act, 2017, the Financial Statement of the Company and scam QR code have been uploaded on the following link: <http://www.quettagroup.com/reports>
3. To appoint Auditors for the year 2024-2025 and fix their remuneration. The Board has recommended, as suggested by Audit committee, the appointment of M/s. Mushtaq & Co, Chartered Accountant, the retiring auditors and being eligible to offer themselves for re-appointment.
4. To transact any other ordinary business of the Company with the permission of the Chairperson.

By order of the Board of Directors

Muhammad Ashraf Rathore
Company Secretary

Karachi:

Dated: October 04, 2024

Notes:

1. In pursuance of SMD/SE/2(20)2021/117 to ensure the participation of members in the general meeting. Members are advised to send their Name, Folio/CDC Account Number, CNIC Number, Valid email address and cell number for registration, at the earliest but not later than 48 hours before AGM on E-mail: sale@quettagroup.com along with a valid copy of both sides of CNIC.
2. A member entitled to attend the Annual General Meeting can appoint a proxy to attend and vote instead of him/her. Proxies in order to be valid must be received at the registered office of Company 48 hours before meeting commences. In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of meeting. An attested CNIC must be attached with Proxy Form. Shareholder holding Physical share are required to bring Original CNIC and/or copy.
3. For the purpose of entitlement of dividend, the Register of the members of the Company will remain closed at registered office from October 22, 2024 to October 28, 2024 (both days inclusive) and if dividend approved will be paid to such members whose name will appear in the Company's register of member at the close of business on October 21, 2024.
4. According to Section 119 of the Company Act, 2017 and Regulation 19 of the Companies Regulation, 2018 all members have physical shares are advised to provide their mandatory information such as CNIC number, address, email address, contact numbers, Bank account detail etc, to our share Registrar.
5. Members are requested to submit a copy of their Computerized National Identity Card/Smart National Identity Card (CNIC/SNIC), if not already provided and notify immediately changes, if any, in their registered address to our Shares Registrar, C&K Management Associate (Pvt) Ltd.
6. According Section 242 of Companies Act 2017 and SECP's circular no 18 dated August 1, 2017. All shareholders are requested to provide IBAN, Bank name and Branch name with address and also requested again to provide Computerized National Identity Card to Shares Registrar, CDC and sub account holder update with their brokers.

7. Conversion Physical share into Book Entry form

With reference of Section 72 of the Companies Act, 2017 and Further letter No. CSD/ED/Misc./2016/-639-640 dated March 26, 2021 from Securities and Exchange Commission of Pakistan (SECP). The Shareholders of Quetta Textile Mills Limited having physical folio/share certificates are requested to convert their shares from physical form into Book Entry Form as soon as possible. In this respect kindly contact following Share Registrar of the Company. A separate notice also sent to shareholders who hold physical shares. **Share Registrar**

C & K Management Associates (Pvt) Limited

404, Trade Tower, Abdullah Haroon Road, Near Metropole Hotel, **Karahci-75530.**

