



QUETTA TEXTILE MILLS LIMITED

NOTICE OF MEETING

Notice is hereby given that the **59th Annual General Meeting** of the Shareholders of **Quetta Textile Mills Limited** will be held on **Saturday October 24, 2020 at 09.00 A.M.** at the registered office of the Company at **Nadir House (Ground Floor), I.I. Chundrigar Road, Karachi** to transact the following business:-

Ordinary Business:

1. To confirm the minutes of the 58th EGOM held on January 25, 2020.
2. To receive, consider and approve the report of the Chairman Directors, Auditors and Audited Accounts of the Company for the year ended June 30, 2020.
3. To appoint Auditors for the year 2020-2021 and fix their remuneration. The Board has recommended, as suggested by Audit committee, the appointment of M/s Mushtaq & Co, Chartered Accountant, the retiring auditors and being eligible to offer themselves for re-appointment.
4. To transact any other ordinary business or business with the permission of the Chairman.

By order of the Board of Directors

NUDRAT MUND KHAN

Company Secretary

Karachi:

Dated: September 30, 2020

Notes:

1. In pursuance of Circular No. 05 dated March 17, 2020, and Circular No. 25 dated August 31, 2020 of "SECP" to avoid COVID 19 situation the proceedings of the meeting will be carried out also through video-link facility. In order to attend the Meeting through such facility, the Members are requested to get themselves registered not later than 72 hours before meeting by providing the following information on contact detail as given below.

Full Name	CNIC No.	Folio No.	Email Address	Cell No.

The video-link for the meeting will be sent to the Members on their provided email address. The Login facility will remain open from 9.00 am till the end of meeting. In case of any suggestions or comments for the agenda items, the Members may send the same at the email address and whatsapp no as mentioned below:

Contact Telephone No. +92 21 32414872 (direct), +92 21 32414334-6 (Ext: 216)

Detail: WhatsApp No. +92 3212382322 - Email : sales@quettagroup.com

2. A member entitled to attend the Annual General Meeting can appoint a proxy to attend and vote instead of him/her. Proxies in order to be valid must be received at the registered office of Company 48 hours before meeting commences.
3. For the purpose of entitlement of dividend, the Register of the members of the Company will remain closed at registered office from October 17, 2020 to October 24, 2020 (both days inclusive) and if dividend approved will be paid to such members whose name appear in the Company's register of member at the close of business on October 16, 2020.

Guidelines for CDC Account Holders for personal attendance:

- i) In case of individuals, the account holders or sub-account holders and / or the person whose securities are in group account and their registration details are uploaded as per Regulations, shall authenticate his / her identity by showing his/her original CNIC at the time of attending the meeting.
 - ii) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of meeting.
5. Members are requested to submit a copy of their Computerized National Identity Card/Smart National Identity Card (CNIC/SNIC), if not already provided and notify immediately changes, if any, in their registered address to our Shares Registrar, C&K Management Associate (Pvt) Ltd.
 6. According Section 242 of Company Act 2017 and SECP's circular no 18 dated August 1, 2017. All shareholders are requested to provide IBAN, Bank name and Branch name with address and shareholders are also requested again to provide Computerized National Identity Card also to Shares Registrar, CDC and sub account holder update with their brokers.