



NOTICE OF MEETING

Notice is hereby given that the **56th Annual General Meeting** of the Shareholders of **Quetta Textile Mills Limited** will be held on Thursday **October 25, 2018 at 09.00 A.M.** at the registered office of the Company at **Nadir House (Ground Floor), I.I. Chundrigar Road, Karachi** to transact the following business: -

Ordinary Business:

1. To confirm the minutes of the 55th General Meeting held on October 31, 2017.
2. To receive, consider and approve the report of the Directors, Auditors and Audited Accounts of the Company for the year ended June 30, 2018.
3. To appoint Auditors for the year 2018-2019 and fix their remuneration. The Board has recommended, as suggested by Audit committee, the appointment of M/s Mushtaq & Co, Chartered Accountant, the retiring auditors and being eligible to offer themselves for re-appointment.
4. To transact any other ordinary business or business with the permission of the Chairman.

By order of the Board of Directors

NUDRAT MUND KHAN
Company Secretary

Karachi:

Dated: October 03, 2018

Notes:

1. A member entitled to attend the Annual General Meeting is entitled to appoint a proxy to attend and vote instead of him/her. Proxies in order to be valid must be received at the registered office of the Company 48 Hours before meeting commences.
2. For the purpose of entitlement of dividend, the Register of the members of the Company will remain closed at registered office from October 18, 2018 to October 25, 2018 (both days inclusive) and if dividend approved will be paid to such members whose name appear in the Company's register of member at the close of business on October 17, 2018.
3. Guidelines for CDC Account Holders for personal attendance:
 - i) In case of individuals, the account holders or sub-account holders and / or the person whose securities are in group account and their registration details are uploaded as per Regulations, shall authenticate his / her identity by showing his/her original CNIC at the time of attending the meeting.
 - ii) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of meeting.
4. Members are requested to submit a copy of their Computerized National Identity Card/Smart National Identity Card (CNIC/SNIC), if not already provided and notify immediately changes, if any, in their registered address to our Shares Registrar, M/s. Najeeb Consultant (Pvt) Ltd.
5. According to SECP letter # SMD/CIW/Misc/14/2009 dated October 11, 2011, All shareholders are requested to please contact / coordinate with Company's Share Registrar for collection of unclaimed Dividend.
6. According Section 242 of Company Act 2017 and SECP's circular no 18 dated August 1, 2017. All shareholders are requested to provide IBAN, Bank name and Branch name with address to Shares Registrar, CDC and sub account holder update with their brokers.